

**NASRUDDIN ISLAMIC MIDDLE SCHOOL**

**GRADE 4, 5, 6 & 7 2024  
ORIENTATION BOOKLET**



## Content

Topic	Page
Note from the Headteacher	2
Vision and Mission	3
INTERSEN Staff	4
General School Rules	5
Dress Code	7
DOE CAPS Curriculum	9
Reading & Math Policy	12
Islamic Studies	13
Extra-Curricular Activities	15
Awards Ceremony	17
Textbooks	17
Cellphone Safety Tips	18
Communication Channels	19
Frequently Asked Questions	21
School Fees	23



Parents, guardians and extended family members are welcome to contact us to assist with event planning and execution.

We need the support and help of our parents, guardians and extended Nasruddin families to help plan and execute successful events.

## Note from the Headteacher:

*Assalaamu Alaikum Warahmatullahi Wabarakatuhu*

*Ahlan Washlan to the Nasruddin Islamic Middle School family. Alhamulillah, my team and I are honored that you have entrusted us with the education of your child and we look forward to the year ahead. No doubt that the new year will bring with it its own challenges, but we place our trust in Allah that He will guide us rightly and grant us success. Aameen.*

*One of the lessons my team and I have learnt is that we may not all be able to do great things, but we can all do small things with great love. We thus do not implement grand strategies all at once, but rather take all the necessary steps, checking that our intention is correct, thus ensuring that we master whatever goals we set for our school. We hope that you will support us as we constantly strive for excellence in all that we do, the Islamic way.*

## VISION

At Nasruddin we strive to please Allah by establishing His laws and the Sunnah of His Final Messenger, Nabi Muhammed (S.A.W): Remembering Allah Ta'ala while acquiring knowledge.

**AIM:** Nasruddin Islamic School is a school with an Islamic Ethos. Our main aim is to create Allah consciousness.



## MISSION STATEMENT

- Instilling in learners a consciousness of Allah as a source of intellectual, emotional, spiritual and physical growth, accepting the Holy Prophet (S.A.W) as the very embodiment of those qualities.
  - Being governed in all matters by Islamic faith and principles while at the same time respecting those of other faiths.
  - Guiding each learner to fulfill his/her potential and to develop life skills so as to equip him/her to meet the challenges of society.
  - Encouraging higher academic endeavor and pursuing excellence.
  - Challenging learners to appreciate their responsibilities and develop a deep concern for their social and physical environment.
  - Offering an outreach programme to encourage sensitivity to the needs of others.
  - Inculcating a commitment and a desire to achieve the highest possible standards in all activities within the Islamic Context.
  - Recognizing the importance of the family and the home in promoting education by fostering a strong bond between home & school.
- Participating in activities and programmes that improve the quality of life of the wider community.

**INTERSEN TEACHING QUALIFICATIONS : ACADEMIC STAFF 2024**

<b>NAME</b>	<b>FORM CLASS</b>	<b>TEACHING EXPERIENCE</b>	<b>QUALIFICATIONS</b>
<b>PRINCIPAL : Muallimah Nashreen Benjamin</b>		<b>26 years</b>	<b>Diploma in Education – 3 yrs, Sen. Prim ACE (Educational Management) B. Ed Honours</b>
<b>HOD: Muallimah Aneesa Lagardien</b>		<b>34 years</b>	<b>Diploma in Education – 3 yrs, Senior Prim ACE (Remedial)</b>
<b>HOD: Muallimah Soeraya Laher</b>	<b>6 BOYS</b>	<b>28 years</b>	<b>BA Ed – 4 yrs</b>
<b>Muallimah Shakiera Hendricks</b>	<b>7 BOYS</b>	<b>22 years</b>	<b>5 Years Aalimah Course B Ed – 4 yrs</b>
<b>Muallimah Razaanah Noorshib</b>	<b>4 A</b>	<b>27 years</b>	<b>Diploma in Education – 3 yrs, Senior Prim ACE (Remedial)</b>
<b>Muallimah Sakeena Savahl</b>	<b>5 GIRLS</b>	<b>7 years</b>	<b>B Ed – 4 years</b>
<b>Muallimah Ghafieya Wackie</b>	<b>4 B</b>	<b>3 years</b>	<b>B Ed – 4 years</b>
<b>Muallimah Sumeya Noor</b>	<b>6 GIRLS</b>	<b>1 year</b>	<b>B Ed – 4 years</b>
<b>Hafiz Yahyaa Lagardien</b>	<b>5 BOYS</b>	<b>1 year</b>	<b>B Ed – 4 years</b>

**INTERSEN TEACHING QUALIFICATIONS : ISLAMIYA STAFF 2024**

<b>NAME</b>	<b>FORM CLASS</b>	<b>TEACHING EXPERIENCE</b>	<b>QUALIFICATIONS</b>
<b>HOD: S. Hendricks</b>	<b>7 BOYS</b>	<b>22 years</b>	<b>5 Years Aalimah Course, B Ed – 4 yrs</b>
<b>Moulana Riyaad Jappie</b>		<b>21 years</b>	<b>6 Year Aalim Course</b>
<b>Appa Fazeelah Ahmed</b>	<b>7 GIRLS</b>	<b>14 years</b>	<b>5 Year Aalimah Course</b>
<b>Hafiz Yusri Ajam</b>		<b>34 years</b>	<b>Aalim &amp; Hifz Course</b>

Do you want to meet with a teacher or the principal? Or perhaps you have a query about a school matter or just want to bring something to the school's attention. Contact the Middle School Secretary: Tasneem Mart-Pillay:

- Tel: 0414575223 (option 3)
- Email: info@nasruddin.co.za
- Visit us at the Administrative Block of Nasruddin's Malabar Campus



## GENERAL SCHOOL RULES

**RESPECT:** Greeting and respecting teachers, elders and visitors, in and outside of school, is of utmost importance.

**ABSENTEEISM:** Absenteeism should strictly be refrained from as it results in the learner losing out on important lessons, assessments and tests. Only serious cases of illnesses or personal matters necessitate a child staying absent. If a child is absent, a doctor's certificate or sick note must be submitted on return. Adult responsibilities should not become the child's reason for being absent.

**DISCIPLINE:** Nasruddin School has a specific code of conduct which learners are expected to adhere to at all times. Please familiarize yourself with these rules. *Discipline, good manners and a positive attitude starts in the home.*

**COLLECTION OF LEARNERS:** Parents are requested to please collect learners timeously. School will dismiss at 2:45pm (Monday – Thursday) with Friday dismissal being 11:45am. Learners who are at school 15 minutes after dismissal will not to be attended to, this poses a discipline and safety concern. Please check our D6 Connect updates daily as dismissal times may alter due to events.

**INTERMINGLING:** Middle school learners are not allowed to interact with high school learners. Boys and girls are also not allowed to intermingle, especially during any of the breaks. During class, interaction is limited to classwork under the supervision of a teacher.

**DETENTION:** Learners referred for detention will remain after school on Wednesdays: 2:45pm – 3:45pm.

**UNIFORMS:** Learners should at all times be properly attired in the required uniform prescribed by the school (*see next section*). This pertains to the required sports attire as well. **Please note that make-up, jewelry, scarves and black fezzes are not allowed.** Strictly standard grey school socks for boys and girls. *When uniforms are neat, it impacts positively on discipline.*

**PUNCTUALITY:** Being punctual is of utmost importance. Ensure that your child/ward is at school on/before time. If there is a valid reason for late-coming, please send a note. Habitual latecomers will face disciplinary action.

**HEALTHY EATING:** Eating a healthy breakfast and lunch is not necessarily a school rule, but sugary and processed foods are known to have a negative effect on behavior (as well as general health). Thus, please ensure that learners eat a diet that helps them reach their full potential.

## **GENERAL SCHOOL RULES CONTINUED.**

- 1. Swearing, obscenities, foul language or obscene signs are unacceptable.**
- 2. Graffiti of any sort (e.g. misuse of Tippex, etc.) is unacceptable. Perpetrators will be seen as vandals and be treated as such.**
- 3. Theft and vandalism are serious offences and will not be tolerated. Property of the school, staff and other learners are to be respected.**
- 4. Learners may only enter 'out of bounds' areas with special permission.**
- 5. After each lesson, learners should leave tables and classrooms neat and tidy.**
- 6. Eating and drinking is not permitted during lessons.**
- 7. No chewing of gum on school premises.**
- 8. No dangerous instruments e.g. knives, used syringes, etc. are permitted.**
- 9. Fireworks, toys and other potentially disruptive objects e.g. cellphones, tablets, etc. are not allowed.**
- 10. No private notices, posters or literature are to be put up in school or handed out without the permission of the principal.**
- 11. Nothing may be purchased from public vendors or whilst learners are at school. No private sales of goods may be conducted without prior permission**
- 12. The possession of pornographic or indecent material is strictly prohibited.**

## DRESS CODE

At Nasruddin Islamic School, we are very proud of all our learners and their uniform. Our staff have to spend an enormous amount of their time having to check and then follow-up on a small group of learners who are not correctly dressed and groomed. This time should rather be spent teaching.

Our wish is that all Nasruddin families will co-operate in ensuring that our learners are neatly and correctly dressed at all times, so that valuable teaching time is not lost.

Please read through this Dress Code carefully with your child so as to ensure that transgressions are kept to the absolute minimum. Your co-operation is essential and will be greatly appreciated.

- The entire ourah must be covered at all times.
- Neatness is a priority.
- Proper care for clothing and shoes is imperative (such as polishing school shoes, mending loose buttons)
- The wearing of takkies, “Freetoze” and sandals is strictly forbidden.
- Torn uniforms to be mended *as soon as possible*.
- Green, being the sunnah colour, is emulated in the uniform.
- On a Friday, the school strives to uphold the sunnah of wearing white.
- Only the specified white uniform should be worn on a Friday. Ordinary off-the-shelf white kurtas, pants, scarves and burkas are not acceptable.
- Learner to wear the green school uniform on a Friday if he/she does not have the correct white uniform.
- Care should be taken that learners’ clothing are ready for school on Mondays and other days of the week, i.e. not in the wash.
- Learners to wear their school takkies only during the sport or PT period.
- The wearing of hoodies or coloured t-shirts under their uniform is not allowed. Learners may wear plain white vests, tshirts or spencers underneath their uniform.
- Learners are not to wear their tracksuit pants or sports pants as a replacement for their kurta pants under their kurta tops when it is not a sport or PT lesson.
- No High School uniform to be worn by grade 4 – 7 learners.
- On specified Civvies Days or at extra-mural functions where the school uniform is not required, learners have to conform to the Islamic dress code of wearing casual kurtas and tops. Jeans, tight-fitting clothing, torn clothing or make-up is not to be worn.
- Undesirable haircuts or hair lengths will be given until that specific weekend to be cut.
- Broken / too small school shoes to be replaced *as soon as possible*- up until the end of the specific month will be given.
- **All clothing items to be marked with the learner’s name and surname (preferably with iron-on labels)**
- School uniforms can be purchased at Thanda Bantu (37 Durban Road, Korsten – 041 4513669) and the girl’s sport uniform is available from Lime Creations (0828994381).



Middle School uniform includes blazers which are available from Thanda Bantu. Blazers are optional. The Middle School blazer can be used when the learners progress to the High School as well, parents will just have to add white braiding to the blazer.



GRADE 4 – 7 BOYS	GRADE 4 – 7 GIRLS
<ul style="list-style-type: none"> <li>• Green kurta top– three-quarter length.</li> <li>• Green pants.</li> <li>• Plain white topi (kufiyah/fez).</li> <li>• Plain grey school socks.</li> <li>• Black school shoes.</li> <li>• Strictly NO takkies.</li> <li>• Green NIS school blazer is optional</li> <li>• WINTER/RAINWEAR: Green waterproof toweling-lined jacket (Drimac type), plain green woollen neck scarf and gloves.</li> <li>• FRIDAYS: White school uniform (Plain white pants, white kurta with green binding and white topi) – otherwise normal green dress code.</li> </ul>	<ul style="list-style-type: none"> <li>• Green kurta.</li> <li>• Green pants.</li> <li>• Long- sleeved white school shirt.</li> <li>• Green burkha: NO scarves allowed</li> <li>• Plain grey school socks.</li> <li>• Black school shoes. (NO pumps).</li> <li>• Green NIS school blazer is optional</li> <li>• WINTER/RAINWEAR: Green waterproof toweling-lined jacket (Drimac type), plain green woollen neck scarf and gloves.</li> <li>• FRIDAYS: White school uniform (White kurta with green binding, white pants and white burka-not scarf) – otherwise normal green dress code.</li> </ul>
SPORT CODES & PT - BOYS	SPORT CODES & PT - GIRLS
<ul style="list-style-type: none"> <li>• White school t-shirt or plain white t-shirt or the sport code’s tshirt.</li> <li>• Calf length green pants with white binding.</li> <li>• Plain white takkies</li> <li>• Plain grey school socks</li> <li>• Green tracksuit to be worn when in transit to and from various sport events.</li> </ul>	<ul style="list-style-type: none"> <li>• Green sports tunic and pants as made by Lime Creations</li> <li>• Plain white takkies</li> <li>• Plain grey school socks</li> <li>• <i>Please note: Any sports uniform made by Lime Creations is allowed in order to ensure that learners have a good quality, long-lasting uniform.</i></li> </ul>
FIELD TRIPS - BOYS	FIELD TRIPS - GIRLS
<p><b>Urban/ Cultural trips:</b> E.g. museum, science expo</p> <ul style="list-style-type: none"> <li>• Full green school uniform with school shoes.</li> </ul> <p><b>Hikes/Exploration trips:</b> E.g. beach walk</p> <ul style="list-style-type: none"> <li>• School tracksuit.</li> <li>• White school t-shirt or plain white t-shirt</li> <li>• Plain grey school socks</li> <li>• School baseball cap</li> <li>• White PT takkies</li> </ul>	<p><b>Urban/ Cultural trips:</b> E.g. museum, science expo</p> <ul style="list-style-type: none"> <li>• Full green school uniform with school shoes.</li> </ul> <p><b>Hikes/Exploration trips:</b> E.g. beach walk</p> <ul style="list-style-type: none"> <li>• Green sports tunic and pants as made by Lime Creations</li> <li>• Green school burka</li> <li>• Plain white takkies</li> <li>• Plain grey school socks</li> </ul>
GENERAL – BOYS AND GIRLS	
<ul style="list-style-type: none"> <li>• <b>BADGES:</b> Name badges to be worn at all times. Other Nasruddin badges for achievements may be worn.</li> <li>• <b>JEWELLERY:</b> No jewellery is allowed to be worn (e.g. bracelets, necklaces, rings, chains). Wrist watches are allowed to be worn. Only medic alert necklaces and bracelets are permitted. NO smart watches allowed. Only girls allowed to wear one pair of plain studs in ears.</li> <li>• <b>SCHOOL BAGS:</b> Books must be carried in reinforced rucksacks. Only the learner’s name may be printed on the outside. No writing and drawing on the bags are allowed.</li> <li>• <b>MASKS:</b> Masks must be plain black, plain green or the plain disposable masks are acceptable. No masks with printed figures or text is allowed (unless it is the learners name printed on the side).</li> <li>• <b>NAILS:</b> Nails must be kept short and clean at all times. Only girls are allowed to have mendhi/henna on their nails. Strictly no nail polish allowed.</li> <li>• <b>MAKEUP:</b> Strictly no makeup allowed.</li> </ul>	



## basic education

Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA

## INTRODUCTION TO THE NATIONAL CURRICULUM AND ASSESSMENT POLICY STATEMENT (CAPS)

### CAPS Grades R - 12 serves the purposes of:

- Equipping learners, irrespective of their socio-economic background, race, gender, physical ability or intellectual ability, with the knowledge, skills and values necessary for self-fulfilment, and meaningful participation in society as citizens of a free country;
- Providing access to higher education;
- Facilitating the transition of learners from education institutions to the workplace and
- Providing employers with a sufficient profile of learner competences.

### CAPS Principles:

- Social transformation: ensuring that the educational imbalances of the past are redressed, and that equal educational opportunities are provided for all sections of the population.
- Active and critical learning: encouraging an active and critical approach to learning, rather than rote and uncritical learning of given truths.
- High knowledge and high skills: minimum standards of knowledge and skills to be achieved at each grade are specified and high achievable standards are set in all subjects.
- Progression: content and context of each grade shows progression from single to complex.
- Human rights, inclusivity, environmental and social justice: infusing the principles and practises of social and environmental justice and human rights as defined in the constitution of the republic of South Africa.
- Valuing indigenous knowledge systems: acknowledging the rich history and heritage of this country is important contributors to nurturing the values contained in the Constitution.
- Credibility, quality and efficiency: providing an education that is comparable in quality, breadth and depth of those to other countries.

<b>Codes and percentages for recording and reporting Scale of achievement</b>		
<b><i>Rating Code</i></b>	<b><i>Description of competence</i></b>	<b><i>Percentage</i></b>
7	Outstanding achievement	80 – 100
6	Meritorious achievement	70 – 79
5	Substantial achievement	60 – 69
4	Adequate achievement	50 – 59
3	Moderate achievement	40 – 49
2	Elementary achievement	30 – 39
1	Not achieved	0 – 29

SUBJECT	WHAT IS TAUGHT
<b>English Home Language</b>	<p>Home Language is the language first acquired by learners The curriculum deals with the following skills:</p> <ul style="list-style-type: none"> <li>• Listening and Speaking</li> <li>• Reading and Viewing</li> <li>• Writing and Presenting</li> <li>• Language Structures and Conventions</li> </ul>
<b>Afrikaans First Additional Language</b>	<p>The First Additional Language refers to a language which is not a mother tongue, but which is needed, for example as the medium of learning and teaching in education. The curriculum deals with the following skills:</p> <ul style="list-style-type: none"> <li>• Listening and Speaking</li> <li>• Reading and Viewing</li> <li>• Writing and Presenting</li> <li>• Language Structures and Conventions</li> </ul>
<b>Mathematics</b>	<p>Focus: To help learners develop essential Mathematical skills. The curriculum covers five content areas:</p> <ul style="list-style-type: none"> <li>• Numbers and Operations and Relationships</li> <li>• Patterns, Functions and Algebra</li> <li>• Space and Shape (Geometry)</li> <li>• Measurement</li> <li>• Data Handling</li> </ul>
<b>Natural Sciences and Technology</b>	<p>Focus: Understanding the natural world The curriculum covers the following content:</p> <ul style="list-style-type: none"> <li>• Term 1: Life &amp; Living</li> <li>• Term 2: Matter &amp; Material</li> <li>• Term 3: Energy &amp; Change</li> <li>• Term 4: Planet Earth &amp; Beyond</li> </ul>
*Will be split into Natural Science and Technology in Grade 7	
<b>Social Sciences</b>	<p>The subject Social Sciences consists of History &amp; Geography</p> <ul style="list-style-type: none"> <li>• History is the study of change and development in society over time.</li> <li>• Geography is the study of the human and physical environment.</li> </ul>
<b>Life Skills *Becomes Life Orientation in Grade 7</b>	<p>Focus: Life Skills deals with holistic development of the learner. It equips learners with knowledge, skills and values that assist them to achieve their full physical, intellectual, personal, emotional and social potential. The subject aims to develop learners through three different, but interrelated study areas, that is,</p> <ul style="list-style-type: none"> <li>• Personal and Social Well-being</li> <li>• Physical Education</li> <li>• Creative Arts</li> </ul>
<b>Economic Management Services *Grade 7 only</b>	Learners are introduced to accounting and business management skills.

## ASSESSMENTS

- Small tests and continuous assessments make up the FIRST TERM MARKS.
- FORMAL TESTING (EXAMS) takes place in the SECOND TERM.....STUDY!!!
- Small tests and continuous assessments make up THIRD TERM MARKS.
- FORMAL TESTING (EXAMS) takes place in the FOURTH TERM.....STUDY!!!
- Written reports are issued at the end of each term.
- Learners are encouraged to obtain at least 50% in all tests and projects to ensure attaining promotional requirements at the end of the year.

### Informal or daily assessment

- Informal assessment is the daily monitoring of a learner's progress in the form of observation, written exercises, oral activities and presentations, written tests, reading aloud and other forms of assessment.
- Informal assessment is used to provide feedback to the learners and to inform planning for teaching, but need not be recorded.

### Formal assessment

- Formal Assessment Tasks are marked and formally recorded by the teacher for progression and certification purposes.
- Grade 4 - 6 SBA Mark (School Based Assessment) (Term 1 – 3) 80% + Term 4 Exam Mark 20% = Year End Promotion Mark
- Grade 7 SBA Mark (School Based Assessment) (Term 1 – 3) 60% + Term 4 Exam Mark 40% = Year End Promotion Mark

### DEPT OF EDU CAPS PROGRESSION (PASS) REQUIREMENTS GRADE 4-6

- Adequate Achievement (Level 4: 50% - 59%) in one official language at Home Language level.
- Moderate Achievement (Level 3: 40% - 49%) in the second required official Language at First Additional Language level.
- Moderate Achievement (Level 3: 40% - 49%) in Mathematics
- Moderate Achievement (Level 3: 40% - 49%) in any other 2 of the remaining subjects.
- In order to strive for a School of Excellence, the Nasruddin pass requirement for all subjects is 50%.

### DEPT OF EDU CAPS PROGRESSION (PASS) REQUIREMENTS GRADE 7

- Adequate Achievement (Level 4: 50%-59%) in one language at Home Language level.
- Moderate Achievement (Level 3: 40%-49%) in the second required official language at First Additional Language level.
- Moderate Achievement in Mathematics (Level 3: 40%-49%) in Mathematics.
- Moderate Achievement (Level 3: 40%-49%) in any three of the other required subjects.
- At least an Elementary Achievement (Level 2: 30% - 39%) in any two of the other required subjects.

## READING POLICY

LEARNING AREA	GRADE	*MINIMUM REQUIREMENTS
ENGLISH	4	ONE BOOK PER TERM
	5	TWO BOOKS PER TERM
	6	THREE BOOKS PER TERM
	7	FOUR BOOKS PER TERM
AFRIKAANS	4	TWO BOOKS FOR THE YEAR
	5	THREE BOOKS FOR THE YEAR
	6	ONE BOOK PER TERM
	7	TWO BOOKS PER TERM

\*The stipulated minimum reading requirements are over & above the prescribed reader.

Drop-all-and-read: Learners are expected to bring their own English/Afrikaans reading book to read in class every Monday to encourage and instil a love for reading. In addition to the minimum reading requirements per term, learners are encouraged to read more books as there is a reward called Avid Readers is awarded at our Annual Awards Ceremony.

## MATHEMATICS POLICY

Learners are REALLY, and we mean REALLY, going to need to know their time tables. This cannot be stressed enough!

There are two areas in school Mathematics that we often lose learners: long division and fractions. Long division hits first: during one problem they will have to divide, multiply and subtract several times and without knowing their tables off the top of their heads this will seem like an impossible task.

Learners will be issued a copy of the multiplication tables. Ensure that tables are learnt / memorised / tested on a daily basis until they know it well and then continue to test them regularly.



*Turn learning time tables into a game. Test your child to see how many multiplication sums they can get right and then reward them with a treat (e.g. they can stay up an hour later, they can play instead of completing a chore). If you have more than one child let them compete by seeing who knows their time tables better.*

## ISLAMIC STUDIES

The Faydhul-Abraar syllabus is used for our Islamic Studies subjects. The reason for this change is that this syllabus focuses more on the practical aspects of deen. Thus simplifying Islamic concepts for our learners and making it easier to learn and ultimately implement, In Shaa Allah.

The broad aims of the curriculum is to create:

- The recognition of Allâh Ta'âlâ in the manner shown by Nabî SAW
- To practice upon whatever is learnt
- To engage in the propagation of Islâm

### **Aqaaid**

(Beliefs and Practices)

This subject area focuses on providing the basic understanding of the Oneness of Allâh and explaining essential Islamic beliefs as well as imparting the core topics related to it. It aims at imparting not only the necessary knowledge, but also the skills so that learners could practice upon Islam holistically.

### **Akhlaaq wal Adaab**

(Good Character and  
Etiquette)

This subject area focuses on instilling in the learners the necessary knowledge of Islamic etiquette and behaviours. Not only are the core principles imparted to them, but also its application in current day situations with the aim at having the learners internalize these values so as to be exemplars in society. Learners are taught the adaabs of eating, sleeping and going to the toilet as well as other essential etiquette of our daily life.

### **Fiqh**

(Islamic Rulings)

This subject area focuses on instilling in the students the necessary knowledge of Islamic laws and practices of Islam. Its application in everyday situations is a central focus area.

### **Seerah / Taareekh**

(Islamic History)

This subject area focuses on bringing the life and personality of Nabî Muhammad (SAW) as close to the hearts and minds of the learners, so that they are able to emulate him, love him and be able to protect and honour his noble personality at all times. It also aims at imparting Islamic history and its contribution to the world to the learners.

### **Arabic**

Bayna Yadayk and IEOSA is used for the Arabic syllabus. Focus is placed on conversational Arabic.



<b>Hadeeth &amp; Duaas</b>	Memorization of essential duas are important in the life of a Muslim, because practicing 1 sunnah in the time of fitna and fasaad will be rewarded with 100 shuhadaa.
<b>Quranic Literacy</b>	Quraan/Suparah sabak is done on a daily basis using the ijtima method. Learners complete Supara 1 and 2 (Towards Reading the Quraan) and then progress to the Quraan. We encourage daily Quraan reading and revision of surahs. Tajweed is taught during the Quraan lesson.
<b>Hifz</b>	Alhamdlillah, our Hifz Programme was established in 2012. It is run by Moulana Luqmaan Adams (for High School learners) and Hafiz Sharief Tifloen (for Middle School learners).
<b>Practicals</b>	Learners are taught the practical method of performing wudhu, tayammum, ghusl and salaah. We strive towards perfection in our salaah and inculcating the importance of its performance. "Salaah will be the first thing Allah questions us about on the Day of Reckoning."

## GUIDELINES FOR PARENTS WHEN DOING SABAK

- Have wudhu when learning and sit in a respectful manner away from the TV.
- Look in the suparah/Quraan and recite loudly, clearly and slowly.
- Apply correct pronunciation (makhrāj).
- Read and repeat 3-5 times.
- Set realistic goals.
- Sabak must be done daily (including holidays or days absent).
- Set a time when sabak will be done.
- Revise oral Islamiya work before sleeping and on waking up.
- Motivate and encourage your child.
- Avoid any environment which could be a distraction to your child.
- Communication is key for the progress of your child's suparah/Quraan sabak.
- Create an open, transparent communication with the ustaadh/appa.

## EXTRA CURRICULAR ACTIVITIES

*These activities are aimed at developing learners holistically. This is a brief explanation; more information is communicated before events take place.*

- **Champ Of Champs** – At The Beginning Of Terms 1, 2 & 3 Learners Write 4 Internal Olympiads (See Below). The Top Scorer Of Each Olympiad Gets Awarded A Champ Badge For That Term And All The Top Scorers Get The Opportunity To Participate In The Champ Of Champs Event, On Stage In Front Of An Audience, Hosted At The End Of Term 3. The Olympiads Are As Follows:
  - **Spelling B Champs** – Learners Are Tested On English Word Lists That Are Handed Out Timeously.
  - **Spelkampioen** – Learners Are Tested On Afrikaans Word Lists.
  - **Table Champs** – Learners Get 2½ Minutes To Correctly Answer A Page Of Mixed Multiplication Sums.
  - **Arabic Olympiad** – Learners Are Tested On Arabic Words By Writing The Arabic Text Next To Its English Translation.
- **South African Math Challenge** – Selected Grade 4, 5, 6 & 7 Learners Write This National Mathematics Olympiad.
- **Internal Science Expo** - Compulsory For Grade 4, 5, 6 & 7 Learners. Entails Researching And Presenting A Science Topic/Project.
- **Science Expo (District And Eskom)** - Selected Learners From Our Internal Expo Are Mentored To Develop Their Projects Further And Participate In Regional Expos.
- **Islamic Quiz Competition** – Selected Learners Are Placed Into Teams And Compete On Stage In Front Of An Audience.
- **Qira'ah Competition** - Learners compete internally in 2 rounds. The final round is held during Ramadhan.

- **PHYSICAL EDUCATION** – More commonly known as PE, this subject is compulsory for all. Check time table and ensure that learners have PE clothes packed for the relevant days.
- **SPORT CODES** – Hockey, Soccer, Netball, Archery and Cricket.
  - **GIRLS** – Hockey, Netball and Archery
  - **BOYS** – Soccer, Cricket and Archery
- **OUTREACH** - Frail & Aged Home; Disadvantaged and needy communities; Disaster Relief- locally, nationally and internationally. Kindly support these programmes.
  - We have an established relationship with the Malabar Old Age Home where we visit them at the very least once a term, take them a sandwich or a fruit and sing them a nizam. It is our aim to give each class an opportunity to visit and not just the senior grades.
- **EDUCATIONAL FIELDTRIPS** –
  - Fieldtrips with conservationist Lisa Lotter are usually held in Term 2. Content is grade specific.
  - Learners usually visit Bayworld during Term 1, 2 & 3 for grade specific topics within the Natural Science and Technology curriculum.
  - We also aim to include other museum trips during the course of the year.
- **TEAMBUILDING AND LEADERSHIP OUTINGS** –
  - Learners participate in grade specific teambuilding/leadership courses that are held at the beginning of the year.
  - The End-of-Year outing provides closure for the year that has passed.

## AWARDS CEREMONY:

Here are some of the special awards learners can work towards achieving at our Annual Awards Ceremony.

1. Avid Reader: For those learners who have been keeping their English teacher updated with all his/her reading books which are in excess of what our reading Policy states.
2. Subject Top Achievers: A floating trophy is awarded to the top achiever in the grade for Mathematics, Arabic, Natural Science and Islamic Studies.
3. Grade Top Achievers: The top 3 achieving learners in each grade receive a floating trophy.
4. Science Expo: Learners who participate in the external expos receive a special award.
5. Champ of Champs: Our internal olympiad winners are awarded.
6. Learner of the Year: Our top award. A deserving learner from each class is awarded this based on their overall academic performance, akhlaaq and attitude at school.
7. A special Academic Award: This is awarded to one learner in the school that has consistently strived for excellence in their academic performance.
8. A special Quraan Award: This is awarded to one learner in the school who has consistently strived to perfect his/her Quraan recitation.

**NOTE: Certain awards are FLOATING TROPHIES. These are trophies that remain at school, whilst learners get plaques + diplomas that they may keep to honour their achievement.**

## TEXTBOOKS

**Parents/guardians are responsible for purchasing all required textbooks. See *Textbook & Stationery List* given separately.** We encourage you to connect with parents in the grade above your child's and buy their children's textbooks from them.

To assist parents, we have created a platform on Facebook: Nasruddin Pre-Loved Textbooks, Uniforms, Etc., where you are most welcome to post about any school related items you are looking for or wishing to sell.

Alternatively new textbooks can be purchased from any textbook supplier. We will send Order Forms for African Book Connection closer to the end of the year. We have an established relationship with them where parents order and pay them on an individual basis, they deliver the books to us at school and we ensure that your child receives the books.

## CELLPHONE SAFETY FOR PARENTS

If you bought your children Android Portable Devices (cellphones or tablets), you need to follow the below steps to be safe:

1. Register a gmail account for them with the correct age and with your email as the parent.
2. Install Google Family Link on your own phone.
3. Add their registered e-mail to your Google Family Link.
4. Factory Reset their android device if they already have one then login the device with their own gmail account that is linked to your Google Family Link.
5. If it is new device, make sure it is their gmail you use to activate the device.
6. Immediately you carry out step 4 & 5 above, your phone will get a notification to allow them activate the device, this is the beginning of you taking control from anywhere.
7. All adult content of any form will never load in their phone.
8. They cannot install anything without your approval remotely from the Family Link.
9. You can lock their device from anywhere.
10. You can set a start and stop time for their device usage, the phone will lock when it gets to that time even if you forget.
11. YouTube will not allow them see adult content too.
12. There is also YKids, which is YouTube for Kids, I recommend you remove the normal YouTube and give them YKids.
13. From your Google Family Link, you can see how long they stayed on each app or page to warn them where necessary.

**Let's protect the morality of our Children.**

# COMMUNICATION CHANNELS



## ClassDojo

We have found Class Dojo to be our most effective electronic-based tool to keep parents informed about homework. It is also a means for parents to get a glimpse of what is happening in the classroom.

### What is ClassDojo?

ClassDojo is a communication app which can be downloaded on parent's cellphones. It is a free app but uses data to download the app and posts by the school on the app. It connects teachers and parents who use it to share photos, videos, and messages throughout the school day.

### Story Page

Upon opening the app, parents will be able to view their Story Page which will include all posts by teachers whether it is homework, latest school news or a photograph from an activity completed in the classroom.

### Messages

Messages allow teachers and parents to instantly message each other, without needing to share phone numbers or contact details.

### How Does it Work?

You will receive a code for your learner by the end of January which will include instructions for downloading the app.





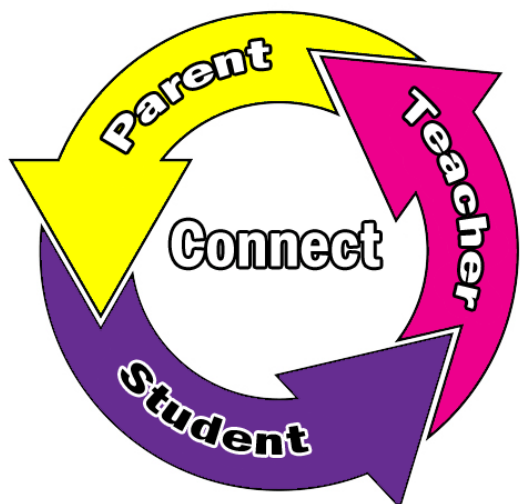
For administrative communication which includes important school notices such as dismissal times, school closure, etc. the D6 Connect app must be downloaded by all parents and guardians.

Parents and guardians will be able to view not just the relevant school information, but also learners' school fee statements and academic and Islamic studies results. It is imperative that at least one person in the family downloads this app as it keeps you updated as to the latest

news regarding school matters and especially for urgent alerts. It also simplifies two-way communication between you and us and also enables us to share relevant important notices, calendar events, resources and contact information.

#### STEPS TO GET CONNECTED TO D6 CONNECT:

1. Download the D6 Connect App from Google Playstore (also available on iStore).
2. An SMS/Email will be sent from the school and this will contain a token or one-time pin (this is a numeric code that is similar to a password).
3. Once the app is downloaded on your device, simply type in the token/pin when asked for it and you will be directed to the correct channel on the D6 Connect app.
4. You can now view your child's details on the app.



**Let's work together,  
parents-teachers-learners,  
as we strive towards excellence  
the Islamic way!**

## FREQUENTLY ASKED QUESTIONS

### What are the normal school times?

- Schools starts at 7:45am (Mondays – Fridays)
- School dismisses at 2:45pm (Mondays – Thursdays)
- School dismisses at 11:45am on Fridays
- *Changes during Ramadhan, Exams and due to events. See D6.*

### What uniform should learners wear?

- Grade 4 – 7 learners must abide to the Primary School uniform available from Thanda Bantu.
- Girls must wear long-sleeve white school shirts. *NO short-sleeves allowed.*
- NO high school uniforms allowed.
- On Friday's learners have the option of wearing the white Primary School uniform. If they do not have one then they must wear their green uniform. NO normal white kurtas or scarves allowed.

### Will learners be using tabs?

- **NO** tablets/iPads or other electronic devices will be allowed. Textbooks are used in Grades 4 – 7.

### Are learners allowed to bring cellphones to school?

- No. Cellphones are not allowed at school, learner outings or school events. If it is a necessity for a learner to have a cellphone, parents must please forward a written note/email to the school secretary with an explanation and learners must hand in cellphones at the office at the start of the school day and collect it at the end of the school day.

### When is sports practice day?

- Sport's Period will take place during the last hour of every Thursday. Learners' practice sessions will commence in the second week of Term 1.

## Will the learners be interacting with high school children?

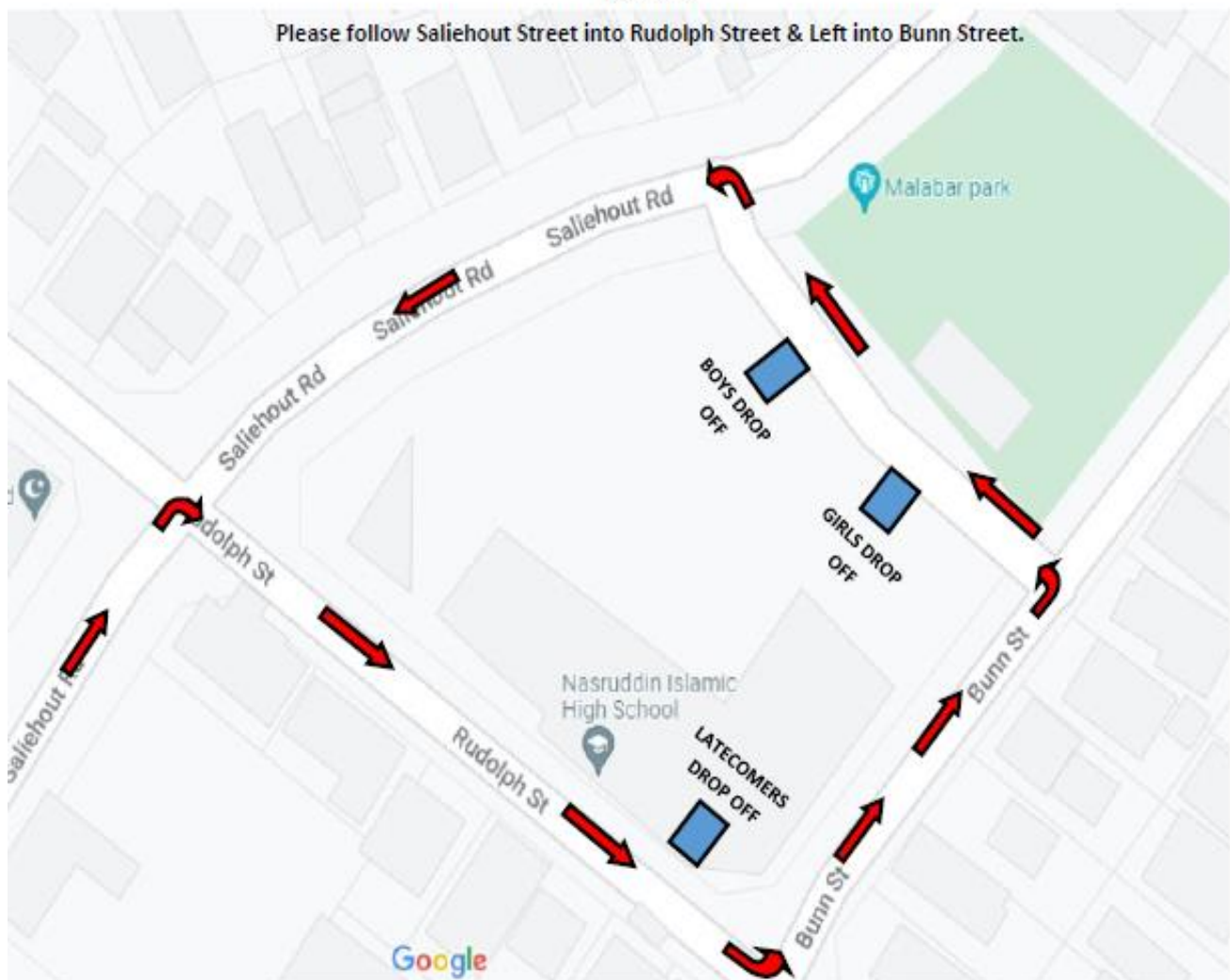
- No, there is no interaction between Middle & High School learners.
- We have taken every precaution to ensure that our Grade 4-7 (Middle School) learners do not interact with older learners. Our classes, break times, dismissal times etc. are separate from the Grade 8 – 12 (High School) learners.

## Who do I speak to should I have a query?

- You may make an appointment to meet with the principal, Mrs Nashreen Benjamin via the Middle School secretary (Tasneem Mart-Pillay: info@nasruddin.co.za / 041 457 5223)

## How does the morning drop-off and afternoon collection of learners work?

Please use the route as indicated in the map below to alleviate congestion & for the smooth flow of traffic when dropping off learners.



## SCHOOL FEES

### BANK DETAILS:

#### EFT ONLY

BANK : STANDARD BANK  
 BRANCH : PIER 14  
 BRANCH CODE : 05-02-17  
 ACCOUNT : 080 552 714  
 ACCOUNT NAME:  
 NASRUDDIN ISLAMIC SCHOOL

#### CASH ONLY

BANK : NEDBANK  
 BRANCH : GOVAN MBEKI  
 BRANCH CODE : 122617  
 ACCOUNT : 1226 273 971  
 ACCOUNT NAME:  
 NASRUDDIN ISLAMIC SCHOOL

### Cash Payments:

We ask parents who are unable to arrange EFT banking to please refrain from depositing cash into the bank and rather pay the cash at the school due to the high bank fees. Kindly make payments in the morning in order for the school to bank the money, as it is a risk for us to keep cash on our premises.

### School Fees Reminder:

Payments are to be made no later than the 1st of each month.

### Internet/Cellphone Payments And Electronic Fund Transfers (EFT)

To pay your School Fees via Internet/Cell Phone or EFT via the bank, use the following procedures:

1. Register for Internet banking via your bank.
2. Add Nasruddin Islamic School as one of your payment beneficiaries with the following details:
  - Account Holder: NASRUDDIN ISLAMIC SCHOOL
  - Name of Bank: STANDARD BANK
  - Branch: Pier 14
  - Account Number: 080 552 714
  - Branch Code: 05-02-17
  - Reference: Reference number from monthly statement.

Once payment has been made, you can send a confirmation notification via e-mail to our Accounts Department, [accounts@nasruddin.co.za](mailto:accounts@nasruddin.co.za).

### E-Mailing Statements:

In order to save on postage and printing costs, we e-mail statements to parents. If you have not given the school your email address, please send your e-mail addresses to [accounts@nasruddin.co.za](mailto:accounts@nasruddin.co.za).

### Statements:

- Receipts will be issued the same day that moneys are received. Receipts are to be kept in a safe place for future enquiries as queries will not be rectified without Proof-of-Payment.
- Parents will be notified via SMS of their outstanding school fees on a monthly basis.
- Statements will only be sent out at the beginning of the First Term and thereafter, at the end of each month or on request.
- Statements should be thoroughly checked as we Invoice other items, e.g. suparaks, Duah Books, etc., on a regular basis which are sometimes overlooked.

### Sponsor A Child:

We want all children to benefit from an Islamic education, especially those from disadvantaged homes. We therefore request that you sponsor a child. Your sponsorship will further ensure that not only does the school reflect the spectrum of the Muslim Community, but also it would also be impacting positively on the hearts & minds of the children. May Allah Ta'ala reward you abundantly & guide us all, Ameen.

### Discounts - Annual, Half Yearly & Quarterly School Fees:

A discount rate has been given to parents who have more than one child at our school. Please see the Fee Structure.

Payment Plan: In order to make payments as convenient as possible, a choice of payment plans is offered.

1. **Plan A: Annual (Full Payment):** Full annual amount to be paid at the commencement of the academic year & no later than 31 January.
2. **Plan B: Half Yearly:** First payment by 31 January; thereafter second payment on the last day of Term 2.
3. **Plan C: Quarterly:** First payment due 31 January; thereafter, the last day of Term 1, 2 & 3.
4. **Plan D: Monthly:** Twelve monthly payments due at the end of each month from 31 January - 31 December.

### School Fees Queries:

All queries regarding school fees (Primary, Middle and High School) must be directed to Sister Nazarahna Agherdien.

- Contact number: 041457 5223 (option 3)
- Email: [accounts@nasruddin.co.za](mailto:accounts@nasruddin.co.za)

## FEE STRUCTURE 2024

SCHOOL FEE: Grades 1-7	ANNUAL	HALF YEARLY 2 Payments	QUARTERLY 4 Payments	MONTHLY Debit Order or EFT 12 Payments
1 <sup>st</sup> Learner	R 29 040	R 14 520	R 7 260	R 2 420
2 <sup>nd</sup> Learner (Less 5%)	R 26 160	R 13 080	R 6 540	R 2 180
3 <sup>rd</sup> /4 <sup>th</sup> /5 <sup>th</sup> Learner (Less 10%)	R 24 660	R 12 330	R 6 165	R 2 055

\* Annual School fees is billed over 12 months (on monthly statements which are emailed to parents/guardians) but may be paid in advance.

\*\*The above school fees applies from Grade 1-7, even though Grade 1-3 learners are separate from the Middle School.

ADDITIONAL FEES	GRADE 4	GRADE 5	GRADE 6	GRADE 7
<i>The Accounts Department are in the process of finalizing these figures. Parents will be informed timeously.</i>				
Islamiya Textbooks	R110	R65	R95	R95
Duah Book	R40			
Arabic Book	R220			
Diary	R37	R37	R37	R37
<b>TOTAL (Once off payment)</b>	<b>R407</b>	<b>R102</b>	<b>R132</b>	<b>R132</b>

### PLEASE NOTE:

- The Grade 4 Duah Book is a once-off purchase and must be kept and used as learner's progress to Grades 5, 6 & 7. It must be replaced if lost. New learners will be billed accordingly.
- The Grade 4 Arabic Book is a once-off purchase and must be kept and used as learner's progress to Grades 5, 6 & 7. It must be replaced if lost. New learners will be billed accordingly.
- Suparas (Towards Reading Quran Part 1 & 2) will be issued to learners at a cost.
- Learners' first Quraan is a gift (*no charge*). Thereafter, if lost, the replacement will be billed (R60).

### ESTIMATED CASH PAYMENTS:

Payments listed below are not on the Fee Structure and must be paid in cash to the school before events. They are listed here below to assist families prepare financially.

Please note that these are **approximate** amounts and may alter in 2024 when items such as transport fees cannot be finalized beforehand.

TERM 1	TERM 2	TERM 3	TERM 4
NS Tech & Creative Art Equipment *: ±R50	NS Tech & Creative Art Equipment *: ±R50	NS Tech & Creative Art Equipment *: ±R100	NS Tech & Creative Art Equipment*: ±R100
Grade 4-6 Teambuilding Course: ±R300	Grade 4-7 Educational Fieldtrips: ±R100	Grade 4-7 Educational Workshop: ±R60	Grade 4-7 End-of-Year Outing: ±R100
Grade 7 Leadership Camp: ±R700 ( <i>Donation Lists provided</i> )	Grade 4-7 Bayworld Workshop: ±R60	Selected Grade 4-7 Science Expo Participants: ±R300	Textbooks for 2021: ±R700
Grade 4-7 Educational Workshop: ±R60	Sport Transport Fees: ±R600	Selected Grade 4-7 SAMF Math Olympiad Participants: ±R25	
		Sport Transport Fees: ±R600	